

BCU Clinical Programme Group
Primary Care, Community & Specialist Medicine
Role Description - Voluntary Sector Member

Purpose: To contribute to the work of the PCCSM CPG so as to ensure effective collaboration between public and third sector partners resulting in positive outcomes for people and communities of N Wales

Main Responsibilities:

1. To make a positive contribution to the work of the PCCSM CPG by preparing for, attending and participating in meetings
2. To bring a “third sector” perspective and focus to discussions at the PCCSM CPG meetings, ensuring that relevant experience, knowledge and views are effectively conveyed
3. To contribute to the identification and setting of priorities for the PCCSM CPG, to a collaborative approach to tackling them and to reviewing progress
4. To consult with and feedback to relevant voluntary and community (Third Sector) groups by liaising with the appropriate Health and Social Care Facilitator and by attending relevant forums and networks facilitated by the County Voluntary Councils
5. To keep in contact with other third sector members of the PCCSM CPG to share information and support
6. To attend relevant training and briefing sessions

Person Profile

1. Minimum of two years involvement in the Third Sector as an employee, volunteer or trustee
2. Good knowledge of the issues and concerns affecting the entire sector
3. Good verbal and written communication skills in Welsh and English (including listening skills)
4. An assertive and diplomatic approach to dealing with other people
5. Working knowledge of public services in Wales
6. Commitment to a team approach
7. Commitment to equal opportunities in gathering and presenting the views and concerns of the Third Sector